

## Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 09/17/2003
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Rick Olson, DMH  
**Scribe:** Evelyn Woodard  
**Date:** 09/17/2003  
**Time:** 10:00AM TO 1:00PM  
**Location:** Crossroads, Conference Room 3

### Attendees

Name
IPRS Core Team

### Agenda

Item No.	Topics
(1).	Division and EDS Review
	Request approval of September 10 <sup>th</sup> meeting minutes. Discuss September 12 <sup>th</sup> checkwrite results: upcoming checkwrites – October 3, 10, 17, 24.
	Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.
	Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.
	IPRS Operations Support: File Maintenance, Security and Help Desk

Item No.	Topics
(2).	<p>Pilot Area Programs and Others</p> <p>Area Program Checkwrite Status – follow-up on the checkwrite cycle for September 12, 2003; preparation for October 3, 2003 checkwrite. Follow-up on action items from last meeting.</p> <p>Specific agenda items, Healthchoice and Jay Dixon of the Controller's Office will attend meetings the 1<sup>st</sup> Wednesday of each month. Jay Dixon will join us October 1st. Other Area Program questions or comments. Concluding remarks from DMH and/or EDS.</p>
(3).	<p>Miscellaneous</p> <p>Other IPRS related topics for discussion.</p>

**1. Administration Notes (Division and EDS review):**

**General Discussions and Questions:**

The NC Council hired a Controller, Jeannie, to review/analyze the TNC population groups reporting. The NC Council would like to create a genuine transitional plan (funded) for TNC. The Division may receive additional questions and or remarks regarding TNC; denied TNC claims will be taken into consideration.

In reference to disaster emergency services, a specific code (YP118, old Pioneer procedure code) was determined for counties declared as disaster areas. ELT must determine and approve rate for the specific code (disaster area must be announced and documented). In reference to Emergency Response Outages, Phillip Hoffman held a meeting this morning to discuss impact regarding FARO. IT organization (Gary Imes, Jean Revenew and Deborah Merrill) will report to the office Sunday and Monday; other staff members will let the Division know which schedule they're able to work as quickly as possible. DMH IT Services will set-up codes to break down the type of services rendered for payment and effective date ranges (time period for disaster).

Lee-Harnett County sent an email to the DMH IT Services indicating the issue regarding their denied UB92 Specialized Therapeutic Leave claims was resolved. As the result of entering Admit HR = 0 and Discharge HR = 0 on the Medicaid Form, the Area Program received payment for their UB92 Specialized Therapeutic Leave claims.

Item No.	Topics
2.	<p><b>Review Results of the Previous Checkwrite:</b></p> <p>Please review attached checkwrite summary report.</p> <p><b>CSR Prioritization:</b></p> <p>DMH IT Services will forward several memos to EDS to create projects/CSR's.</p> <p><b>Operations Support (File Maintenance, Security, Help Desk):</b></p> <p>Deborah Merrill has not received Riverstone's response yet.</p>

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3. Administration Notes Continued:

**10:30am Conference Call to Area Programs:** Area Program checkwrite status, discuss preparations, questions and concerns.

Jay Dixon of the Controller's Office will attend the Core Team meetings the 1<sup>st</sup> Wednesday of each month. Jay Dixon will attend the Core Team Meeting October 1, 2003.

The Division sent a request to the IT organizational staff (Gary Imes, Jean Revenew, Deborah Merrill) to be on call Sunday and Monday during emergency outages. DMH IT Services could not disclose which shifts they will be working at this time, but will forward an email notification to the Area Programs (courtesy copy Cheryl McQueen, Shawn Holland and Betty Cogwell) as soon as the shifts have been determined.

Guilford County will contact Lee-Harnett County for assistance regarding their denied UB92 Specialized Therapeutic Leave claims. The Area Programs UB92 claims still denied after they had entered Admit HR = 0 and Discharge HR = 0 on the Medicaid Form. DMH IT Services stated that any Area Program that is still experiencing difficulties in getting their denied UB92 claims to adjudicate to please contact the other Area Programs who were successful.

Rockingham raised an issue regarding their Medicaid/Medicare denied claims (EOB 62). The Area Program informed the group they did include the F2 stamp. The Area Program will make sure the NTE segments on the Medicaid/Medicare claims were included as well.

Blue Ridge raised an issue regarding R2W discrepancies (report IPKR1951, eligibility is not showing, but report IPKR9001 shows that header detail and cross-referencing was correct). EDS will review/analyze examples of discrepancies for the Area Program. DMH IT Services iterated that Blue Ridge contact the IPRS Help Desk for assistance with their R2W issues and/or concerns.

DMH IT Services iterated that the remaining Area Programs must forward their TPA's to EDS as quickly as possible. EDS will not accept transactions if the Area Program's TPA is not on file by October 16, 2003.

Tideland raised an issue regarding eligibility expiring according to their report. DMH IT Services and EDS informed the Area Programs that the HIPAA hard freeze has been implemented and the project/CSR associated with the issue is being worked.

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Eastpointe raised a concern regarding dates of services prior to timely filing (June 30, 2003). The denied Medicaid claims (H0025 procedure code applied) can be resubmitted but will deny due to the timely filing edit. DMH IT Services informed the Area Program that they will need to submit the denied claims to the Controller's Office for cost settlement. Jay Dixon will let the Area Program know when the Controller's Office can accept these denied claims for cost settlement.

NOTE: A correction to the minutes related to the paragraph immediately above was issued as an addendum submitted by Jay Dixon, Controller's office on October 2 as follows:

The Eastpointe concern about claims that were not billed which will now deny due to timely filing should not submit these claims to the Controller's Office. These claims must be submitted to IPRS to be marked as denied. The Area Program should then follow the instructions under the heading SPECIAL EARNINGS CONSIDERATION in the October 28, 2002 letter RE: Hold Harmless: SFY's 03 and 04 from Gary Fuquay, DHHS Controller and Richard J. Visingardi, Ph.D, DMHDDSAS Director. Area Programs must present actual details to support denied claims to the Division for evaluation by December 1 following the year being settled. The Division will make the final decision if to include any or all of the value of the claims/units in the settlement process. DO NOT SEND THIS INFORMATION TO THE CONTROLLER'S OFFICE.

Betty Cogswell raised several issues surrounding Provider Training (private providers were misinformed by the Area Programs; Betty was contacted directly by the private providers). Betty will need to know how many slots the Area Programs will need to compensate for the private providers attending next week.

### Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	No change.		

## Integrated Payment and Reporting System (IPRS)

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Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI2.	8-20-03	DMH IT Services will perform follow-up procedures regarding Healthchoice (memo has not been signed by Phillip Hoffman).	Betty Cogswell Rick DeBell	No change.		
AI3.	9-10-03	EDS will perform follow-up procedures with the Provider Services Dept. regarding UB92 Specialized Therapeutic Leave.	Joyce Sims Christie Harris	Lee-Harnett reported to DMH IT Services that issue was resolved (Admit HR=0; Discharge HR=0), claims paid).		
AI4.	9-10-03	DMH IT Services will perform follow-up procedures regarding intern and residence (Pioneer) for Area Program, New River.	Betty Cogswell Rick DeBell Art Harris	No change.		

### Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						